

VILLAGE OF ELLSWORTH SPECIAL VILLAGE BOARD MEETING

April 21, 7:00pm

130 N. Chestnut St. Lower-Level Boardroom (East Rear Entrance)

Members Present: President Beissel (Virtual), Trustees Ausitn (by phone), Bench, Borner, T. Hines, and D. Hines.

Staff Present: Administrator/Clerk-Treasurer Roy, Attorney Loberg

Others Present: Sean Hall, Lisa Hofacker

MINUTES

1. Meeting called to order at 6pm.
2. Pledge of Allegiance to the Flag was recited.
3. Oath of Office. Administrator Clerk/Treasurer Roy performed the ceremonial Oath of Office with Trustees Austin, D. Hines, and T. Hines
4. Public comment on non-agenda items.

Sean Hall spoke about the condition of the Maple St. driveway approach to Circle K.

New Business:

5. Review Village of Ellsworth Board Manual. A/C-T Roy presented the Manual, highlighting the various roles and responsibilities of the Board.
6. Appoint the Board of Review Members and select meeting dates. Three members selected for the Board of Review were Trustees T. Hines, D. Hines, and Austin. The date is May 19th at 4pm.
7. Committee Organization. The proposed committee appointments were presented. **MSC Borner/Austin** to approve the committee members. **Motion carried, without a negative vote.**
8. Appointments. The proposed appointments were presented. **MSC Borner/Bench** to approve the appointments. **Motion carried, without a negative vote.**
9. Discuss meeting decorum. The Village currently conducts meetings without a formally adopted public meeting decorum policy, relying instead on the authority of the presiding officer, general parliamentary procedure, and established practices. Concerns regarding decorum during meetings have been raised. The Board directed staff to work on developing a meeting decorum policy to be presented to the Board. No formal action taken.
10. Discuss League of Wisconsin Municipalities Training and Educational Opportunities/Expectations. The multiple League of Wisconsin Municipalities education and training opportunities were presented.
11. Discuss/possible action on contract for Wastewater Operator in Charge services by MSA. Municipal wastewater utilities are required to have an Advanced Wastewater Certified Operator. With the resignation of Brad Vick as the Public Works Director, there is no employee with the necessary certification on staff. MSA provided a contract to provide Operator in Charge services. **MSC Austin/Borner** to approve the contract for wastewater Operator in Charge services by MSA. **Motion carried, without a negative vote.**
12. Discuss/possible action on Grant and Piety Street project Change Order. The subbase of South Grant and Chestnut Streets were excavated to the project design and tested by AET. Though the subbase does pass compaction and moisture content requirements, it was determined that it is not suitable for road base. Albrightson dug an additional 1-foot and 2-feet below subgrade and found similar results.
Albrightson provided two options:
 1. Remove 1-foot of subbase and install geogrid and 1-foot of select crushed material.
Cost \$86,365.16

2. Remove an additional 1-foot of subbase and install 1-foot of breaker rock under the geogrid and select crushed material. Cost \$153,028.82

The project engineer recommends utilizing both measures to ensure a satisfactory result.

MSC Austin/Hines to approve Options 1 and 2 for the South Grant and Chestnut Streets subbase for a cost of \$153,028.82. **Motion carried, without a negative vote.**

MSC Austin/Hines to adjourn. **Motion carried, without a negative vote.**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer