

**VILLAGE OF ELLSWORTH**  
**FINANCE, PURCHASING, BUILDINGS COMMITTEE MEETING**  
March 30, 2026, 5:00pm  
130 N. Chestnut St. Lower-Level Boardroom (East Rear Entrance)

Committee Members present: Chairperson Borner, Bench (virtual), Traynor

Village Board Members present: Beissel and Hines

Staff present: A/C-T Roy

Others present: Kim Beebe, Lisa Hofacker, Tom Schutz, Adam Koopman, and others virtually

**Minutes**

1. Meeting called to order by Chairperson Borner
2. Discuss/Possible Action on Village Hall phone service

In accordance with FCC regulations, AT&T will be eliminating analog phone services at Village Hall. Replacement service options were provided by AT&T, fiver and Voice over IP (VOIP). Both options represent a significant increase in cost for the Village. The Village IT provider, SunnyLink Systems, was contacted regarding VOIP and providers. They referred us to 8x8. Staff also received a quote for VOIP service from Spectrum. SunnyLink Systems reviewed each service and quote and is recommending contracting with 8x8 for Voice over IP service.

**MSC Traynor/Bench** to approve 8x8 VOIP service. **Motion carried, without a negative vote**

3. Discuss/Possible Action on Village Insurance renewal and premium payment

The Village received the Municipal Property Insurance Company bill for buildings, property, and equipment for 2026/2027. Traditionally the bill has been paid 100% by the general fund. Upon review of the quote, it was determined that significant portions of the bill are for buildings, property, and equipment for the water and sewer utilities. The total bill is \$36,354.00. The 2026 budget was developed based on past practice with the general fund paying 100%. The PSC expects utility rates to reflect the actual cost of service; insurance of utility property and operations is generally an allowable utility expense. By using an asset-based allocation of insured value tied to utility assets and allocating the appropriate portions of the bills to each utility, the payment breakdown would be: General fund, \$18,241.60; Water Utility, \$6,956.44; Sewer Utility, \$11,155.96. A payroll-based allocation could be used for worker's compensation and liability insurance premiums. **MSC Bench/Traynor** to approve asset allocation for insurance premium payments. **Motion carried, without a negative vote**

4. Discuss/Possible Action on Village property, parcel #006-01041-0800

The Village owns approximately 37 acres of land located north of the Village limits within the Town of Ellsworth. Nine acres of agricultural land is rented to a local

farmer. This property for has a sand deposit that is used by public works. The site is also a contingency as a designated area for land application of Class B biosolids in the event that Bio Solids services are unavailable or in the case of an emergency at the wastewater treatment plant. A recent appraisal has established the market value of the property at \$240,000. The Committee directed staff to obtain additional information regarding the potential land spreading. **No formal action taken.**

5. Adjournment. **MSC Traynor/Bench** to adjourn. **Motion carried, without a negative vote**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer