

PAVILION RESERVATION

SUMMIT PARK CONCESSION & PAVILION OR EAST END PAVILIONS

The summit park concession stand and adjoining pavilion is available to be reserved. A two-week reservation notice must be given and no extended reservations shall be made. PLEASE CALL THE OFFICE TO CHECK IF IT IS AVAILABLE BEFORE YOU SEND IN YOUR FORM. Keys for the facility will be retained at the Village Administrator/Clerk-Treasurer's office, to be returned the following day of use.

Summit concession stand: \$60.00 per day

Summit pavilions (covered picnic areas): \$15.00 per day

East End Park pavilions (covered picnic areas): \$15.00 per day

1. Restrooms will open at 7:00am and be locked at 10:00pm.
2. Concession stand usage on a reservation system to be confirmed at the Village Administrator/Clerk-Treasurer's office prior to usage of premises.
3. Concession stand must be cleaned after usage (garbage removed to dumpster, etc.). No items shall be left at the stand after an event has concluded. An additional fee will be assessed if not properly cleaned.

Date of Rental:		Time of Rental:	
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Name/Organization:	
Address:	
Phone:	
Email:	

I have read and agree to the rules and regulations outlined in this rental contract.

Signature: _____ Date: _____

FORM CAN BE EMAILED TO marcy@villageofellsworth.org

Office Use Only

Date Received:		Cash:		Check:		Point & Pay:	
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VILLAGE OF ELLSWORTH