

**VILLAGE OF ELLSWORTH, WISCONSIN
BOARD PROCEEDINGS
4/4/2016**

Pres. Gerald DeWolfe called the meeting to order at 7:00 p.m. in the Board Room located in Village Hall.

Members Present: Trustees Dick Hines; Curt Wandmacher; Rick Sweig; Michael J. Steele; Neil Gulbranson; Kenny Manfred.

Staff Present: Clerk/Treas.; Peggy Nelson, Public Works Director/Zoning Administrator; Greg Engeset, Police Chief; Eric Ladwig, Library Director; Tiffany Meyer

Others Present: Attorney Robert Loberg, Karen Meyer, Dale Auckland, John Thompson, Cedar Corp.; Wendy Sander, Paul Bauer, Linda Johnson, Sharon Schulze, Russ Korpela, P.C. Herald; Sarah Young

APPROVAL OF MINUTES:

MSC Hines/Sweig to accept minutes of regular meeting 3/7/16 and special emergency meeting 3/18/16 as submitted. Unanimous.

APPROVAL OF BILLS:

MSC Wandmacher/Gulbranson to approve payment of vouchers submitted for audit to date. Unanimous.

#30239, 30251, 30265-30292, 30318-30331, auto and p-card payments

General fund - \$207,874.82

Water fund - 42,114.32

Sewer fund - 186,756.50

Public comment on non-agenda items:

None

Spring Yard Clean-Up date:

April 23rd – April 30th, additional Demo Site hours M-F 12p.m.-8p.m., Sat. April 23rd & April 30th 8a.m.-4p.m. Village pickup of biodegradable bags purchased at the Village Hall on 5/2.

Organizational Board meeting date:

April 19, 2016, 7:00 p.m.

COMMITTEE REPORTS/RECOMMENDATIONS:

Street & Sidewalk: 3/22/16 Trustee Kenny Manfred

N. Morse/N. Wallace Street Dot letter

MSC Manfred/Gulbranson to authorize Pres. DeWolfe to sign an affidavit, in place of adopting a Resolution, making clear that records show N. Wallace St. existing and ending where shown on the Assessor's Plat map attached, Village of Ellsworth makes no claim whatsoever to any purported extension thereof shown on any other map or maps, copy to be sent to WI D.O.T. Unanimous.

2016 street projects—(assess curb/gutter-sidewalk):

MSC Manfred/Wandmacher to approve projects as presented by PWD Engeset. Unanimous.

Charlotte Street Right of Way:

MSC Manfred/Steele that the Village retain the street right-a-way. Unanimous.

Posting of streets/roads (spring time):

MSC Manfred/Hines that PWD Engeset work with Ellsworth Township on future spring time weight restrictions on Crosstown Rd. Unanimous.

S. Wallace St. ownership:

MSC Manfred/Gulbranson to have Attorney Loberg review further. Unanimous. Research information from 2005 was provided by Clerk Nelson, at which time it was determined that the Village did not own the street right-a-way.

Finance, Purchasing, Buildings: 3/21/16 Trustee Curt Wandmacher

Amend 2016 Budget to transfer from undesignated funds \$28,494 to post employment annual contribution account for 2015 & 2016 increase difference not budgeted:

MSC Wandmacher/Steele to approve amendment. Unanimous.

3.7% sewer rate increase effective 7/1/16:

MSC Wandmacher/Gulbranson to approve a 3.7% rate increase per auditor recommendation due to significant improvements to the Wastewater Treatment Plant and increase in operating expenses. Last increase was 3rd qtr. 2011. Unanimous.

Amend Project Plan for TID 8 to make it a donor district to TID 7, hiring Cedar Corp.:

MSC Wandmacher/Gulbranson to hire Cedar Corp. to do the necessary paperwork to amend the Project Plan for TID 8 making it a donor district to TID 7. Unanimous.

Approve 2015 audit report:

MSC Wandmacher/Steele to approve the 2015 audit and financial statements. Unanimous.

Approve financing for tennis court reconstruction in Summit Park, partnering with Ellsworth Community School District:

MSC Wandmacher/Sweig to use \$68,000 from the Parks Capital Fund and \$42,482 from Green Space Fees with balance to come out of undesignated funds, based on grants being awarded for tennis court construction. Unanimous.

ACH payments for utility bills:

No action taken at this time, Clerk Nelson presented information on implementation process and bank fees to the committee.

2016 Budget:

Reviewed budget, budget is in line for 1st. quarter 2016.

Public Safety

3/16/16 Ambulance Operating Committee, Board Rep. Rick Sweig
Committee dealt with contract for services and personnel issues.

3/9/16 Ellsworth Fire Services Association, Board Rep. Neil Gulbranson
Reviewed 5 bids rec'd for Fire Hall addition/expansion. All bids were rejected due to bids coming in high, lowest bid was 50% higher than bid projection.

Health, License, Welfare: 4/4/16 Trustee Rick Sweig

Ellsworth FFA Alumni Temporary Class "B"/"Class B" Retailer's License for NTPA/WTPA 6/11/16-6/12/16: MSC Sweig/Hines to approve allowing 20 and under on premises. Unanimous.

Agent change Countryside Cooperative Emily Ellingboe:

MSC Sweig/Wandmacher to approve. Unanimous.

Ellsworth Hubber's Baseball Team Class "B" (6 month beer) Retailer's License for 5/1/16 - 11/1/16:

MSC Sweig/Manfred to approve. Unanimous.

Ellsworth Area Chamber of Commerce Temporary Class "B"/"Class B" Retailer's License for Cheese Curd Festival 6/24/16-6/25/16:

MSC Sweig/Gulbranson to approve allowing 20 and under on premises. Unanimous.

Ellsworth Area Chamber of Commerce Special Event Dance License for Cheese Curd Festival 6/24/16-6/25/16:

MSC Sweig/Manfred to approve allowing 20 and under on premises. Unanimous.

Ellsworth Area Chamber of Commerce Street Use Permit for Cheese Curd Festival and parade 6/23/16-6/26/16:

MSC Sweig/Wandmacher to approve as presented. Parade route will change this year due to road construction on detour route outside Village to N. Grant St. to W. Summit Ave. to N. Terrace Ave. to E. Wall St. then onto N. Railroad Ave. & N. Morse St. Unanimous.

Pierce County Fair Committee Temporary Class "B" Retailer's License for Moto Cross Event 8/5/16,

Temporary Class "B"/"Class B" Retailer's License for P.C. Fair Wine and beer Judging Event 8/11/16,

Temporary Class "B"/"Class B" Retailer's License for P.C. Fair 8/11/16 - 8/14/16:

MSC Sweig/Hines to approve allowing 20 and under on premises. Unanimous.

Department Head Reports:

Chief of Police:

-3/21/16 hired Luke Radkey from Stratford, WI, now living in River Falls, to fill a Part-time Officer position.

-2nd month into the CIS computer software, more complex with additional data entry.

-Copy of the 2015 Annual Police Dept. Report will be put in board member's mailboxes to be addressed at the May Board Meeting.

Public Works Director/Zoning Administrator:

-Awarded low quote to Plummer Concrete to replace sidewalk, curb and gutter in front of Village Hall.

Clerk-Treas.

-Attending the Municipal Treasurer Assoc. of WI Conference April 21-22 in Appleton.

-4 new Tax Incremental Finance laws signed into law.

-2 new Election laws signed into law, some in effect for the April Election and others for November. Absentee ballots will need to be entered and tracked in WisVote, with a fee to be charged to municipalities for the Absentee Data Subscription, which is yet to be determined. Effective for the November Election, absentee ballots will be required to be returned by 8 p.m. on Election Day to be counted.

-3 new house permits submitted for the Highlands Development.

Library Director:

-Circulation up for February and March, along with door count for February.

-Spring school art show will be on display month of April.

-Driver's education practice tests are available on Library website.

-National Library Week April 10-16.

-EPL Building/Space Committee made a recommendation, which was approved by the Library Board, and will be addressed in closed session by the Village Board 4/4.

The Board intends to go into closed session under Section 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, the Board will go back into open session and take action on the closed session items, if required.

-Recommendation from the EPL Building/Space Committee on an alternative library space
-Hotel project, land price

7:29 p.m. MSC Hines/Manfred to go into closed session, roll call vote taken, unanimous.

8:15 p.m. MSC Hines/Gulbranson to go back into open session, roll call vote taken, unanimous.

MSC Wandmacher/Manfred to continue and engage with interested parties on possibilities to expand the Library. Unanimous.

Adjournment:

MSC Hines/Gulbranson, 8:16 p.m. Unanimous.

Respectfully submitted:

Peggy A. Nelson-Clerk