

**VILLAGE OF ELLSWORTH, WISCONSIN
BOARD PROCEEDINGS
2/1/2016**

Village Pres. Gerald DeWolfe called the meeting to order at 7:00 p.m. in the Board Room located in Village Hall.

Members present: Trustees Curt Wandmacher; Rick Sweig; Dick Hines; Kenny Manfred; Michael J. Steele; Neil Gulbranson

Staff present: Clerk/Treas.; Peggy Nelson, Chief of Police; Eric Ladwig, Public Works Director/Zoning Administrator; Greg Engeset, Library Director; Tiffany Meyer

Others present: Attorney; Lars Loberg, Dale Auckland, P.C. Herald; Sarah Young, Karen Meyer

Approval of minutes:

MSC Hines/Gulbranson to accept minutes of 1/4/16 as submitted. Unanimous.

Approval of bills:

MSC Manfred/Wandmacher to approve payment of vouchers submitted for audit to date. Unanimous.

#29981-30015, 30043-30092, auto and P-Card payments

General fund- \$1,204,590.99

Capital fund - 3,908.00

Water fund - 7,726.13

Sewer fund - 12,512.85

Public comment on non-agenda items:

None

2016 Visitor Guide full page ad (\$474.00):

MSC Steele/Sweig to approve full page ad. Unanimous.

Adopt Resolution #2016-01 declaring withdrawal from the Local Government Property Insurance Fund:

MSC Wandmacher/Manfred to adopt. Unanimous.

Accept policy quotation from Municipal Property Insurance Company (\$12,809):

Pres. Dewolfe informed the board that the Village would save \$7318.00, per information rec'd from Clerk Nelson, by switching from The Local Government Property Insurance Fund to the League Municipal Property Insurance Company 3/6/16-3/6/2017. **MSC Hines/Gulbranson to approve. Unanimous.**

Approve Karen Lundgaard Election Inspector:

MSC Hines/Wandmacher to approve. Unanimous.

2015 Zoning Administrator Report:

Information only, on file in Village Clerk's Office

COMMITTEE REPORTS/RECOMMENDATIONS:

Water & Sewer: Trustee Curt Wandmacher

1/12/16 – MSC Wandmacher/Sweig to have Jon Strand work with the Village and Huppert Utility to have Village accept the Huppert Utility. Unanimous.

Test pumping will need to be done, taking the utility off line. Water quality needs to be checked, approved by DNR, well will need to be videoed. PSC approval is needed. Village will use well if it meets standards.

Salary & Labor: Trustee Neil Gulbranson

1/16/16 – MSC Gulbranson/Sweig to change calendar year for health insurance deductible to plan year deductible effective 12/1/15-11/30/16, authorizing Medica to make the retroactive change. Unanimous.

Parks, Recreation, Development: Trustee Rick Sweig

1/11/16 & 2/1/16 – meetings held with Ellsworth Community School District representatives to discuss installation of new tennis courts in Summit Park, joint project. Projected project cost \$238,000 plus \$25,000 engineering fees. School District will apply for grants, maximum \$60,000. If grants are awarded, all parties in agreement, project would be bid out June 1st with completion before school starts in the fall.

Public Safety:

1/18/16 – Ellsworth Fire Services Assoc. (Minutes on file in Village Clerk's Office)

Village Rep. Neil Gulbranson - 2016 EFD Officers approved. 2015 Financials approved. Discussion and action taken on building addition and remodeling project, bid package available Feb. 4th. Option for a generator that could be used as a back-up for the Fire Hall, Ambulance Hall and Village Well an alternate bid item for the project. Meeting scheduled for March 9th to review bids.

1/19/16 - Ellsworth Area Ambulance Service Operating Committee (Minutes on file in Village Clerk's Office)

Village Rep. Rick Sweig – Strategic planning meeting date set for March 5th at Pierce Pepin Coop training room. Next meeting scheduled for 4/26/16.

Health, License, Welfare: 2/1/16 Trustee Rick Sweig

Ells. Fire Services Assoc. Temporary Class "B" Retailer's License for 4/2, Annual Chicken Feed:

MSC Sweig/Hines to approve allowing 20 and under on the premise. Unanimous.

Reports:**Chief of Police:**

-20 year plaque presented to Officer Darrin Foss who has completed 20 years of service on 1/29/16 with the department.

-CSI Records Management Program up and running, a grant for \$14,000 thru CSI was obtained, which is a 65% savings to the Village, along with monies budgeted over the past couple years. Program has features that will benefit the Village, Officers and department.

-MSC Gulbranson/Manfred to approve the resignation of Jacob Mack, contingent upon resignation letter being rec'd. Unanimous. Chief Ladwig informed the board that Jacob had been with the department 1 year, hired full-time with Dunn Co.

Public Works Director/Zoning Administrator:

-Requested a Street & Sidewalk Committee meeting to address 2016 projects. Item for committee is a request from a property owner to obtain village street right-a-way to allow for construction of a second garage.

-No response on a letter sent to a property owner on N. Broadway St. due to concerns rec'd from adjoining property owners in regard to the integrity of the building. Requesting a meeting of committee with Building Inspector to get involved. Copy of letter to be given to Village Attorney.

-Thanked Pierce Pepin Electric for removing light poles on N. Maple St. due to lights out, conduit had been hit at some time, lights are now working.

-2 water main leaks have been repaired.

-Several meetings with a property owner on a high utility bill, meter has been sent in for testing.

-Short employees due to medical and vacations.

-Just Fix-It Campaign, addressing money to fix roads, meeting in Cumberland 2/23, 11 a.m.

Clerk/Treas.:

-Attending Ehlers Public Finance Seminar Feb. 11-12 in the Dells.

-Annual Chamber Banquet 2/18 at Kilkarney Hills Golf Course.

-Finance Committee meeting 3/21, 5 p.m., to meet with Auditor to review 2015 audit, financials.

-Spring Primary Election 2/16.

-4/5 ballot placement Dick J Hines, Michael J Steele, Rick Sweig.

-Wandmacher and Nelson attended the PCEDC Annual Dinner 1/28 in River Falls.

-2016 Taxes, Open Book June 9, 4-7 p.m. Board of Review June 29, 5-7 p.m.

Library Director:

-Library Board met on 1/26/16 (Minutes on file in Village Clerk's Office)

-75 people attended a co-sponsored program with the Senior Center on 1/12, Professor Louden's "Who Are the Amish" presentation. Next presentation will be author Dan Woll with his dog Bosko at Pajama Storytime 2/23.

-Darcy Behringer new Library Clerk as of 1/13.

-Student Volunteer Theresa Walker held a book sale at the High School Jan. 25-29, proceeds will benefit the Friends Group.

-Friends of the Library rec'd notice of incorporation along with their 501(c) (3) which means they are now officially a non-profit organization.

-Library Bldg. /Space Committee meeting on 2/15, 6:30 p.m.

The Board intends to go into closed session under Section 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, the Board will go back into open session and take action on the closed session items, if required.

-TID 7 Hotel Project

7:42 p.m. MSC Hines/Manfred to go into closed session, roll call vote taken, unanimous.

7:58 p.m. MSC Hines/Manfred to go back into open session, roll call vote taken, unanimous.

Adjournment:

MSC Manfred/Steele, 7:59 p.m. Unanimous.

Respectfully submitted:

Peggy A. Nelson-Clerk